



CTSO Advisor Electronic Report Form 2011 – 2012

Directions for use:

Use the tab key to go from box to box

When finished, please save a copy of this on your computer.

Please submit this as an *email attachment* to the CTE Office (to Diane Storm by designated due dates)

CTSO : DECA BUILDING LOCATION: EHS

Please mark the date of this report:

Report Due Dates:

☐ December 13, 2011 ☐ March 22, 2012 ☒ June 22, 2012

The following is a log outlining the duties spent by the CTSO Advisor:

Advisors Name:		Shane Kleven		
Date Worked	Event/Activity	Major Category	# of Students	Work Performed
3-12	General Meeting	leadership	10	Planning for North Event
3-14	8 th grade parent night	leadership	3	Handed out DECA/Marketing flyers
3-19	General Meeting	leadership	8	Planning for North Event
3-26	General Meeting	leadership	8	Planning for Safeway takeover event
3-28	General meeting	leadership	4	North event - scheduling
4-9	General meeting	leadership	6	Planning for Safeway takeover event
4-16	General meeting	leadership	6	Planning for Safeway takeover event
4-23	General meeting	leadership	6	Planning for Safeway event and others
4-30	General meeting	leadership	6	Planning for Safeway event and others
5-7	General meeting	leadership		Officer elections ballots-overview
5-9	Safeway Takeover	coordination	25	Safeway Takeover- Rucker
5-14	General meeting	General meeting	8	Officer elections
5-21	General meeting	leadership	8	Evergreen MS/North - events
5-23	Gear Up Event	coordination	10	Evergreen MS/North - events
6-4	General meeting	coordination	10	DECA officer elections
6-11	General meeting	coordination	8	Field trip- Boeing
6-13	Meeting with outgoing president	leadership	1	Meeting with president – set out agenda for next year
6-18	General meeting	leadership	8	Vision meeting for next year with new officers